

- More details about eBooks can be found in the Help sections on the eBook web site.
- Note that there are other eBook/digital book products/services/software available, and the offering of the OverDrive service does not constitute an endorsement of this particular company or its products, or any other particular product or service related to our eBook service.
- Disclaimer: The eBook service as provided by the Hawaii State Public Library System (HSPLS) relies on 3rd party software products, over which HSPLS has no control. Therefore, HSPLS cannot be held liable for any damage resulting from your use of these products. In addition, HSPLS will not provide technical support for these products, beyond assisting users with following published instructions for using the eBook service.
- Information about minimum system requirements can be found under the "First Time Users Please Read" section of the website.
- For questions or information:  
email [e-reference@librarieshawaii.org](mailto:e-reference@librarieshawaii.org)

# OverDrive eBooks

Download eBooks to read  
on your computer or PDA

- ☀ Bestselling authors
- ☀ Current information on a variety of subjects
- ☀ Free software and books
- ☀ Automatic return
- ☀ No late fees
- ☀ Available through your home Internet connection

The Hawaii State Public Library System (HSPLS) is now offering "eBooks," a new service from OverDrive/Digital Library Reserve. An eBook ("electronic book") is a digital version of a book that can be downloaded to your personal computer and read on your computer or portable device.

#### What You Can Do:

- Check out, download and read selected digital eBooks on your computer.
- Transfer eBooks to supported PDAs or Smartphones.

Setting up your computer to borrow, download, and read eBooks is a step-by-step process. You should begin with the "Getting Started" instructions on the eBook web site at <http://hawaii.lib.overdrive.com/> and follow each step carefully. This brochure provides an overview of the process.

#### What You Will Need:

- A valid HSPLS library card.
- Internet access (for downloading).
- A computer with eBook Reader software that will allow you to read the eBooks (see instructions).



## **Step 1 - Obtain free reader software and register or activate the software:**

The following free eBook reader software packages supported by OverDrive, can be downloaded and activated or registered from the "Digital Book Quick Start Guide" at <http://hawaii.lib.overdrive.com/Help-QuickStartGuide.htm>

- Adobe® Reader® (version 6.0.1 or higher recommended. Minimum: Windows 98 and higher.)
- Mobipocket Reader.

## **Step 2 - Browse and select an eBook:**

Browse eBook offerings at <http://hawaii.lib.overdrive.com>

You can browse the available eBooks without "signing in." However, you will need to sign in using your library card number and PIN to request or check out eBooks.

## **Step 3 - Check out an eBook:**

After you have found an eBook in the format you want to check out:

- Click on "Add to Cart."
- Click on "Proceed to Checkout." You will be asked to enter your library card number and to confirm your selection. Click "confirm" if correct.
- A "Download" screen will inform you that appropriate eBook reader software must be installed on your computer or PDA. If you have not previously downloaded eBook reader software, do so now. If the software is already installed, click the yellow "Download" button.
- The eBook will be downloaded. The download may take several minutes or longer, depending on the speed of your connection.

## **If the eBook you wanted to check out is not currently available:**

- If you want to place a "hold" on an eBook, click on "place a hold" next to the item.
- A "My Holds" screen will appear that will allow you to enter your email address. This address will be used to notify you when the item is available.
- Click on the yellow "Submit" button if all the information is correct.
- When your requested eBook becomes available, it will be held for you for 48 hours from the time the notifying email is sent.

## **Returning an eBook:**

- The eBook loan period is 21 days. A maximum of 5 titles can be checked out at one time. Your eBook will be returned automatically on the item's due date.
- Only Adobe Reader eBooks may be returned before the due date.

## **To return an Adobe Reader eBook:**

- For Adobe Reader 6 open the program and click on File > My Bookshelf.
- For Adobe Reader 7 open the program and click on File > Digital Editions > My Digital Editions.

In either version, right click on the cover image of the title to be returned and select the Return option.

- To "clean-up" your computer or PDA, you may delete the file.

**When you are finished with your session on the HSPLS eBook web site, click on "sign out" in the upper right side of the screen.**

## **More Tips about eBooks:**

- eBook downloads CANNOT be done at the Library – downloading must be done with your personal computer and Internet access.