

# INTERVIEWING

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## RESOURCES FOR JOB HUNTERS

- 004.023 RO Ace the technical interview by Michael Rothstein and Daniel Rothstein. 4<sup>th</sup> ed. (2000)
- 650.14 BY Landing the job you want: how to have the best job interview of your life by William C. Byham with Debra Pickett. 2d ed. ([1999?], c1997)
- 650.14 DI Barrier-breaking resumes and interviews: jumping the hurdle of unemployment and getting a job by Anita Doreen Diggs (1999)
- 650.14 DO Complete idiot's guide to the perfect interview by Marc Dorio (1997)
- 650.14 HA Haldane's best answers to tough interview questions by Bernard Haldane Associates (2000)
- 650.14 KE Job interviews for dummies by Joyce Lain Kennedy. 2d ed. (2000)
- 650.14 KR 101 dynamite answers to interview questions: sell your strengths! by Caryl Rae Krannich and Ronald L. Krannich. 4<sup>th</sup> ed. (1999)
- 650.14 MO 10 minute guide to job interviews by Dana Morgan (1998)
- 650.14 PI Interview strategies that lead to job offers by Marilyn Pincus (1999)
- 650.14 PO 101 toughest interview questions -- and answers that win the job! by Daniel Porot with Frances Bolles Haynes (1999)
- 650.14 VE 250 job interview questions you'll most likely be asked: and the answers that will get you hired! by Peter Veruki (1999)
- 650.14 WE Job offer!: a how-to negotiation guide by Maryanne L. Wegerbauer (2000)

- 650.14 WE Interviewing and salary negotiation: [for job hunters, career changers, consultants, and freelancers] by Kate Wendleton (1999)
- 650.14 YA Knock 'em dead 2001 by Martin Yate (2001)  
*"The ultimate job-seeker's resource with great answers to over 200 tough interview questions"*
- 651.14 FR 101 great answers to the toughest interview questions by Ron Fry. 4<sup>th</sup> ed. (2000)

**RESOURCES FOR EMPLOYERS**

- 658.31 OU Smart staffing by Wayne Outlaw (1998)
- 658.311 DE Hiring: how to find and keep the best people by Richard S. Deems (1999)
- 658.311 LA Now hiring!: finding & keeping good help for your entry-wage jobs by Steve Lauer & B. Jack Gebhardt (1997)
- 658.311 MO 45 effective ways for hiring smart!: how to predict winners and losers in the incredibly expensive people-reading game by Pierre Mornell (1998)
- 658.3112 BA Impact hiring: the secrets of hiring a superstar by Frederick W. Ball and Barbara B. Ball (2000)
- R 658.3112 DE Don't hire a crook!: how to avoid common hiring (and firing) mistakes by [Dennis L. DeMey and James R. Flowers, Jr. (1999)
- 658.3112 KL Hiring great people by Kevin C. Klinvex, Matthew S. O'Connell, and Christopher P. Klinvex (1999)
- 658.31124 FR Ask the right questions by Ron Fry (2000)
- 658.31124 HI Interviewing skills by Tim Hindle (1998)
- 658.31124 RO Manager's guide to hiring the best person for every job by DeAnne Rosenberg (2000)

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[www.hcc.hawaii.edu/hspls/interviewbib.pdf](http://www.hcc.hawaii.edu/hspls/interviewbib.pdf)

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