What to Bring:
*All applicants must appear in-person to apply.

- **U.S. Passport Application (DS-11)** form completed in black ink and **NOT** signed.
- **Proof of U.S. Citizenship**
  
  *Provide one (1) of the following:*
  - Birth certificate
  - Certificate of Naturalization or Citizenship
  - Undamaged, full-term passport

- **Proof of Identification**
  
  *Provide one (1) of the following:*
  - Valid Hawaii driver’s license or state ID
  - Out-of-State ID with secondary ID
  - Current military ID

- **One (1) Passport Photo**
  
  *Taken within the last 6 months*
  
  2”x2”, white background. No glasses, uniform, or headgear. **No passport photo services on site.**

- **Processing Fee:** $35 per applicant made payable to **Director of Finance-State of Hawaii.**

- **Passport Fee:** Check or money order **ONLY**, made payable to **US DEPARTMENT OF STATE**

<table>
<thead>
<tr>
<th>Passport Book (Required for international air travel)</th>
<th>16 and up</th>
<th>15 and under</th>
</tr>
</thead>
<tbody>
<tr>
<td>$110</td>
<td>$80</td>
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<thead>
<tr>
<th>Passport Card (Optional for travel by land or sea to Mexico, Canada, and Caribbean)</th>
<th>16 and up</th>
<th>15 and under</th>
</tr>
</thead>
<tbody>
<tr>
<td>$30</td>
<td>$15</td>
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<tr>
<th>Expedited Service: (Optional 2-3 week processing)</th>
<th>Additional $60</th>
</tr>
</thead>
</table>

**Additional Information for Minors**

Minors ages 15 and under:
- Requires both parents with ID
- Birth Certificate

Minors ages 16 and 17:
- One parent with ID

Visit [libarieshawaii.org](http://libarieshawaii.org) or call **(808)586-3477** for more information on the library’s passport services.