

HAWAII STATE PUBLIC LIBRARY SYSTEM PRESENTS



www.librarieshawaii.org

Passport Services

By Appointment



Hawaii State Library (Oahu)

Thursdays: 12:00 - 3:00 p.m.
Saturdays: 9:00 a.m. - 12:00 p.m.
Call 808-586-3477 for an appointment

Keaau Public & School Library (Big Island)

Tuesdays: 5:00 p.m. & 6:00 p.m.
Thursdays: 5:00 p.m. & 6:00 p.m.
Call 808-982-4281 for an appointment

What You Need to Apply for a Passport

- Applicants must appear in person! • Minors age 16 and 17 must appear with one parent with ID.
- Ages 15 and under must be accompanied by both parents/legal guardians with ID and proof of parental/guardian relationship. A photo ID is not required for ages 15 and under.

■ Form DS-11	Completed in black ink and not signed	
■ Proof of U.S. Citizenship	Certified Birth Certificate, Naturalization Certificate, Consular Report Of Birth Abroad Or Previous U.S. Passport, and a photocopy	
■ Proof of Identification	Hawaii Driver's License or State ID, and a one-sided photocopy of the front and back of each ID. If you only have an out-of-state ID, additional ID is required.	
■ Passport Photo	One 2"X2" Color Photo with a white background (No Eye Glasses, No Uniform or Headgear)	
■ Processing Fee	\$35.00 Per Applicant. Check or money payable to: Director Of Finance – State Of Hawaii	
■ Passport Fees:	Check or Money Order only! Payable to: U.S. Department Of State	
■ Passport Book	Adult Age 16 And Older	\$110.00
	Child Age 15 And Under	\$80.00
■ Passport Card	Adult Age 16 And Older	\$30.00
	Child Age 15 And Under	\$15.00
■ Expedited Service	Additional	\$60.00

Additional Requirements for Those Who Derived Citizenship Through a Parent's Naturalization: Born on or after February 28, 1983

- Parent's **Naturalization Certificate**
- Child's Certified **Foreign Birth Certificate**, plus a notarized translation if it is not in English
- Child's **Permanent Resident Card** or **I-551 Stamp**
- Parents' Certified **Marriage Certificate**, plus notarized translation if it is not in English.
- If applicable: Proof of legal, physical custody such as parent's divorce or custody decree, plus evidence that the applicant is currently residing in the United States

For complete information about passport application requirements, visit travel.state.gov

Effective July 1, 2021