HAWAII STATE PUBLIC LIBRARY SYSTEM PRESENTS
Passport Services
By Appointment

What You Need to Apply for a Passport

• Applicants must appear in person! • Minors age 16 and 17 must appear with one parent with ID. • Ages 15 and under must be accompanied by both parents/legal guardians with ID and proof of parental/guardian relationship. A photo ID is not required for ages 15 and under.

Form DS-11  Completed in black ink and not signed
Proof of Identification  Hawaii Driver's License or State ID, and a one-sided photocopy of the front and back of each ID. If you only have an out-of-state ID, additional ID is required.
Passport Photo  One 2"X2" Color Photo with a white background (No Eye Glasses, No Uniform or Headgear)
Processing Fee  $35.00 Per Applicant. Check or money payable to: Director Of Finance – State Of Hawaii
Passport Fees:  Check or Money Order only! Payable to: U.S. Department Of State
Passport Book  
  Adult Age 16 And Older  $110.00
  Child Age 15 And Under  $80.00
Passport Card  
  Adult Age 16 And Older  $30.00
  Child Age 15 And Under  $15.00
Expedited Service  Additional  $60.00

Additional Requirements for Those Who Derived Citizenship Through a Parent's Naturalization: Born on or after February 28, 1983

• Parent’s Naturalization Certificate
• Child’s Certified Foreign Birth Certificate, plus a notarized translation if it is not in English
• Child’s Permanent Resident Card or I-551 Stamp
• Parents’ Certified Marriage Certificate, plus notarized translation if it is not in English.
• If applicable: Proof of legal, physical custody such as parent’s divorce or custody decree, plus evidence that the applicant is currently residing in the United States

For complete information about passport application requirements, visit travel.state.gov

Effective July 1, 2021